



## Grants Programme

### General Information

Fondation Mérieux's grants programme contributes towards financing projects that aim to **improve the prevention, diagnosis and treatment of infectious diseases**. The projects including as beneficiaries mothers and children will be given priority.

Fondation Mérieux's grants programme is open to the projects of private individuals, organizations or associations, provided that they are long-term and incorporate local health.

The project must meet the following criteria:

- It is run in developing countries by local people;
- It relates to HIV / AIDS, tuberculosis, malaria, hepatitis neglected tropical infections and other infectious diseases that represent significant problems to public health;
- It provides concrete solutions that are suitable and sustainable for the local population and goes beyond education and outreach.

Each selected project will receive a maximum grant of **5,000 euros**.

The programme has two sessions every year:

- For the first session, the deadline for receipt of applications is **March 1st**. A notification will be sent to the recipients at the end of April.
- For the second session, the deadline for receipt of applications is **September 1st**. A notification will be sent to the recipients at the end of October.

### Application process

To submit a project for selection and potentially receive a grant from Fondation Mérieux, applicants must provide the following documents:

- A summary of the project and budget details (in the format indicated below);
- An explanation of the project, its objectives, partners and action plan;
- The *Curriculum Vitae* of an authorized representative from the organization;
- A copy of the organization's most recent audited or certified financial statements, from at least one year prior to the date of the grant application;
- A copy of the statutes or an official registration document for the organization.

Once the grant application has been completed, it should be sent to:

## **Fondation Mérieux**

### **Direction Médicale**

#### **Grants Programme**

17 rue Bourgelat

69002 Lyon

France

or by e-mail to:

### **Corinne Basset**

**E-mail :** corinne.basset@fondation-merieux.org

The project should provide a clear explanation of the situation, highlighting the public health problems and/or the concrete problems to be resolved. Please also provide Fondation Mérieux with a project summary in the form of a table (as indicated below). The project development plan should include detailed information on the precise aims of the project, the state of the premises, any restrictions, anticipated results, the project's major assets and any existing or future partners, whether private individuals or organizations.

### **Terms and conditions**

By accepting a grant from Fondation Mérieux, the Applicant and his Institution undertake to use the allocated funds only in the fulfillment of the project described in the grant application.

Any applicant whose project is approved ("the Recipient"), whether a natural person or an Institution, undertakes to administer the Fondation Mérieux grant in accordance with the terms and conditions given below.

These rules only are applicable.

### **Definitions**

#### **The recipient**

The Recipient is responsible for the implementation and management of the proposed project. Where appropriate, it is a member of the team from the Institution in which the project is run, following its completion, who is also responsible for sending the financial statements to Fondation Mérieux. The Recipient can be either an individual responsible for the project, or an Institution.

#### **The institution**

An Institution is an organization in whose name the proposed project is run, and for which it accepts full responsibility. This Institution has to be represented by person authorized to sign grant applications and financial statements, as well as provide the financial supervision of the grant's administration.

### **Term**

The term of the Fondation Mérieux grant is one year, and may only be renewed once for the same period. A grant is only renewed after the first year after a new grant application has been considered. Fondation Mérieux can only grant a project extension after receiving a new application following the same procedure.

## Reports

Any Recipient that has received a grant from Fondation Mérieux must provide a progress report on the project at the latest one year after the grant has been awarded.

This report shall give a detailed description of how the grant awarded by the Foundation is allocated.

## Limitation of Liability

Fondation Mérieux shall in no way be held liable, directly or indirectly, for any kind of damages resulting from the project subsidized by Fondation Mérieux or for any other project managed or implemented by the Applicant and/or Institution.

## Publications

Fondation Mérieux's policy is to make the projects it supports public. The Recipient authorizes Fondation Mérieux to present his project using its own means of communication. Similarly, Fondation Mérieux authorizes the Recipient to refer to its support.

## Payment of the Grant

The Fondation Mérieux grant will be paid by bank transfer upon receipt of full bank details:

- Name and address of the bank
- Name of payee
- Account number
- SWIFT code
- IBAN code

## Acknowledgement of receipt of the grant

Upon receipt of the funds, the Recipient will send Fondation Mérieux an 'acknowledgement of receipt of the grant', a template for which will be sent to him upon approval of the project.

## End or suspension of the grant

- **By the Institution or Applicant:** A Fondation Mérieux grant can be suspended by the Recipient simply by sending a letter to Fondation Mérieux. A final expense report should be submitted to Fondation Mérieux at this time, together with a check in payment for any part of the grant that is not already committed on the effective date of the said suspension.
- **By Fondation Mérieux:** A grant can be suspended or cancelled by Fondation Mérieux at any time during the project for non-compliance with these conditions for allocating grants. On notification from Fondation Mérieux of the cancellation or suspension of the grant, a final expense report should be submitted to Fondation Mérieux by the Recipient, together with a check in payment for any part of the grant that is not already committed on the effective date of the suspension or cancellation.

Grants are based on the information provided by the Applicant. The Foundation reserves the right to check, directly or indirectly, that the grant is being used wisely. Should the results of these checks or audit be unsatisfactory, the Foundation may, at its discretion, suspend the grant or, if it has already been awarded, demand its full and immediate repayment. Furthermore, the Foundation states that it will use its right to cancel the grant should the Recipient's activities appear to be illegal or contradictory to Fondation Mérieux's ethics, principles and/or procedures.

**Signed on:**

**Signature of applicant:**

Where appropriate, signature of the Institution's authorized representative.